



The Exchange
38 Water Lane, Newark, Notts, NG24 1HA
E-mail: office@arthurhudson.com

Tel: 01636 858681
Fax: 01636 642811
www.arthurhudson.com

ARTHUR HUDSON will:

Establish and implement a Health and Safety Management System to manage the risks associated with our premises and activities. Regularly monitor our performance and revise our Health and Safety Management System as necessary to ensure we achieve our objectives.

Provide sufficient resources to meet the requirements of current Health and Safety legislation and standards of 'Good Practice' applicable to our activities.

Actively promote an open attitude to Health and Safety issues, encouraging staff to identify and report hazards in order to maintain a safe working environment.

Communicate and consult with our staff on all issues affecting their health and safety.

Provide adequate training for our staff to enable them to work safely.

Carry out and regularly review risk assessments to identify hazards and existing control measures. We will prioritise, plan and complete any corrective actions required to reduce risk to acceptable levels.

Maintain our premises and work equipment to ensure that they are safe and risks are effectively managed.

Ensure that responsibilities for Health and Safety are allocated, understood, monitored and fulfilled.

Where appropriate, and providing the required expertise is not available within the company, provide access to competent advice and assistance thereby ensuring that we are aware of relevant changes in legislation and 'Good Practice'.

Co-operate with our clients and other organisations in these premises to ensure that they are aware of any risks to their staff and other people posed by our activities, that we are aware of any risks to our staff from their activities, and that we comply with the requirements of relevant legislation.

Employees are reminded of their legal duties, whilst at work, to:

- take reasonable care of their own safety
- take reasonable care of the safety of others who may be affected by what they do or fail to do
- co-operate with the company so that we can comply with our legal duties
- Ensure we do not interfere with or misuse anything provided in the interests of health and safety.

Signed Date 04/01/2012

A handwritten signature in black ink, appearing to read 'Nicholas Fairhurst', written over a horizontal line.

**Nicholas Fairhurst
MANAGING DIRECTOR**